

PORT OF GALVESTON DRONE REQUIREMENTS

1. UNMANNED AERIAL SYSTEMS (UAS)

1.1. Pilot Requirements

In order to fly your drone under the FAA's Small UAS Rule (Part 107), you must obtain a Remote Pilot Certificate from the FAA. This certificate demonstrates that you understand the regulations, operating requirements, and procedures for safely flying drones. You must be at least 16 years old and pass an initial aeronautical knowledge test at an FAA approved knowledge testing center. If you already have a Part 61 pilot certificate, other than a student pilot certificate, you must have completed a flight review in the previous 24 months and you must take a small UAS online training course provided by the FAA.

1.2. UAS Registration

Drones weighing between 0.55 pounds and 55 pounds shall be registered with the FAA.

1.3. UAS CERTIFICATION

You are responsible for ensuring a drone is safe before flying. The pilot shall perform a preflight visual and operational check of the small unmanned aerial system to ensure that safety-pertinent systems are functioning properly. This includes checking the communications link between the control station and the unmanned aerial system. The unmanned aerial system must also be registered.

1.4. Insurance Requirements

Companies operating an unmanned aerial system shall follow the insurance requirements documented in the Port of Galveston Tariff.

1.5. Deliverables

Companies operating an unmanned aerial system on Port of Galveston property shall provide the following information to Port of Galveston Security:

- A copy of the pilot's FAA Remote Pilot Airman Certificate
- Proof of Insurance
- Pilot's driver's license and/or passport
- Any support staff's driver's license and/or passport
- FAA UAS registration
- The make and model of the UAS
- Digital pictures of the UAS that will be used
- Reason for flight and agency representing
- Map including flight path documenting where the pilot will be located and flying the drone
- Flight times
- If flying over cruise terminal 28 and west (controlled airspace), submit an approved airspace authorization from a Low Altitude Authorization Capability (LAANC) Service Supplier.

The above information shall be submitted via email to fso@portofgalveston.com no later than 72-hours prior to the flight. All requests less than 72 hours may be approved on a case by case basis.

* Drone guidelines can be found at the below link:

[Drone Guidelines | Scholes International Airport | Galveston, TX \(galvestonairport.com\)](https://galvestonairport.com/Drone-Guidelines)

1.6. Process

When performing drone activity on Port of Galveston property, the following process shall be followed:

- Check in with Security at the Port of Galveston Emergency Operation Center (EOC) located via landline @ 409-766-6169. The EOC is open 24/7.
- Notify Security (409-766-6169) when you are prepared to start flight operations
- Perform flight operations
- Notify Security (409-766-6169) when you have completed flight operations
- Security will randomly inspect all photos and video to assure no security related information was captured. If security related information was captured, you shall delete such photos/videos immediately.
- Exit Port of Galveston property.

1.7. Operating Requirements

The small UAS operator manipulating the controls of a drone should always avoid manned aircraft and never operate in a careless or reckless manner. You must keep your drone within sight. Alternatively, if you use First Person View or similar technology, you must have a visual observer always keep your aircraft within unaided sight (for example, no binoculars). However, even if you use a visual observer, you must keep your unmanned aircraft close enough to be able to see it if something unexpected happens. Neither you nor a visual observer can be responsible for more than one unmanned aircraft operation at a time.

All drone activity shall comply with the federal regulatory requirements within 14 CFR 107. The State of Texas requirements within Vernon's Texas Statutes and Codes Annotated Government Code (Refs & Annos) Title 4. Executive Branch (Refs & Annos) Subtitle B. Law Enforcement and Public Protection (Refs & Annos) Chapter 423 shall also be adhered to.

You may not capture any still or video media concerning Port of Galveston security measures. Violations of this nature will be turned over to the United States Coast Guard law enforcement unit and the FBI immediately.

You can fly during daylight or in twilight (30 minutes before official sunrise to 30 minutes after official sunset, local time) with appropriate anti-collision lighting. Minimum weather visibility is three miles from your control station. The maximum allowable altitude is 400 feet above the ground.

You can't fly a small UAS over anyone who is not directly participating in the operation, not under a covered structure, or not inside a covered stationary vehicle. No operations from a moving vehicle.

Except a securely attached camera, you may NOT carry an external load.

1.8. Violations

The FAA may be notified if a pilot violates any requirements within 14 CFR 107.

Port of Galveston falls under the requirements within Maritime Transportation Security Act of 2002 (i.e. a DHS regulated facility), so DHS, FBI, USCG, and other federal agencies may be contacted for any security violations.

Port of Galveston reserves the right to revoke access at any time for any violation within the Port.

2. PHOTOGRAPHY

There are no photos or video allowed in the Secure or Restricted Areas without approval from the Port of Galveston. All photos taken are subject to the review of the Port of Galveston.