

**PORT OF GALVESTON  
REQUEST FOR DISCUSSION AND  
TRUSTEE ACTION**

**BUSINESS ITEM – CONSENT AGENDA – a**

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**PREPARED BY:** Mark Murchison                      Chief Financial Officer      June 14, 2021

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**SUBJECT:    CONSIDER BOARD AND STAFF EXPENSE REPORTS**

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**BACKGROUND:** Each month the Board and Staff incur travel expenses in the course of conducting Port business. Copies of these expenses are submitted to the Board each month for review and approval.

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**RECOMMENDATIONS:** The Board of Trustees of the Galveston Wharves is respectfully requested to review the attached information, to listen to the briefing of the Port Director/CEO and the CFO, and to approve the travel expenses of the Board and staff as submitted, which were incurred in conformance with the existing policy and within the 2021 Budget.

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**Respectfully Submitted By:**

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**Rodger Rees, Port Director/CEO**

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**DATE ACTION TAKEN:** \_\_\_\_\_

Approved: \_\_\_\_\_  
Disapproved: \_\_\_\_\_  
Deferred To: \_\_\_\_\_  
Incorporated into Minutes: \_\_\_\_\_

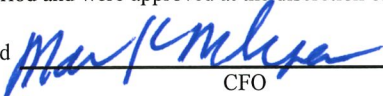
Motion By: \_\_\_\_\_  
Seconded By: \_\_\_\_\_  
Unanimous: Yes \_\_\_\_\_ No \_\_\_\_\_  
By: \_\_\_\_\_

**Galveston Wharves  
Board/Staff Expense Reports  
May 2021**

Date of Invoice	Date Paid	Description	Travel (5081-5084; 6081-6084)	Amount
4/7-4/9/2021	5/7/2021	<b>Executive</b> U.S. Energy Stream Parking Fees - Rodger Rees	60.00	60.00

60.00      60.00

Reimbursement Requests are in Conformance with Budget and Policy except for certain request which were submitted outside the 45 day time period and were approved at the discretion of the Port Director.

Approved   
CFO

Date 6/14/2021

Approved   
Port Director/CEO

Date 6/19/21

**RECEIPT**  
Central Parking System

1225 Louisiana  
Location 0013  
(713) 757-0019

**Stall # 59**

Expiration Date/Time

**11:59 PM**

**APR 07, 2021**

Purchase Date/Time: 06:14pm Apr 07, 2021  
Total Due: \$10.00 Rate: After 6p  
Total Paid: \$10.00 Pmt Type: CC (Swipe)  
Ticket #: 63057051  
S/N #: 500012070161  
Setting: 1225 Louisiana  
Mach Name: 1225 Louisiana

#####-0287, MasterCard

Auth #: 00775

One In and One Out  
Applicable Taxes Included  
Must Display Ticket  
Face Up on Dash

DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH

**RECEIPT**  
Central Parking System

1225 Louisiana  
Location 0013  
(713) 757-0019

**Stall # 49**

Expiration Date/Time

**11:59 PM**

**APR 08, 2021**

Purchase Date/Time: 07:49am Apr 08, 2021  
Total Due: \$25.00 Rate: All Day  
Total Paid: \$25.00 Pmt Type: CC (Swipe)  
Ticket #: 01380758  
S/N #: 500012070161  
Setting: 1225 Louisiana  
Mach Name: 1225 Louisiana

#####-0287, MasterCard

Auth #: 00885

One In and One Out  
Applicable Taxes Included  
Must Display Ticket  
Face Up on Dash

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**RECEIPT**  
Central Parking System

1225 Louisiana  
Location 0013  
(713) 757-0019

**Stall # 43**

Expiration Date/Time

**11:59 PM**

**APR 09, 2021**

Purchase Date/Time: 08:08am Apr 09, 2021  
Total Due: \$25.00 Rate: All Day  
Total Paid: \$25.00 Pmt Type: CC (Swipe)  
Ticket #: 57003180  
S/N #: 500012070161  
Setting: 1225 Louisiana  
Mach Name: 1225 Louisiana

#####-0287, MasterCard

Auth #: 00920

One In and One Out  
Applicable Taxes Included  
Must Display Ticket  
Face Up on Dash

DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH