

**PORT OF GALVESTON  
REQUEST FOR DISCUSSION AND  
TRUSTEES ACTION**

**BUSINESS ITEM**

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**PREPARED BY:** Jeffrey Thomas Chief Engineer April 27 , 2021

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**SUBJECT:** Consider and Approve Delegated Authority to Port Director to Enter into Easements for Electrical Distribution Facilities with CenterPoint Energy as necessary for the execution of Masterplan Projects: Cruise Terminal 3, East End Cruise Corridor, and West End Ro-Ro Relocation

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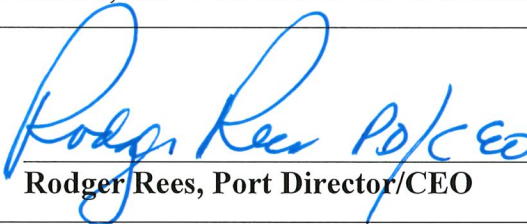
**BACKGROUND:** In preparation for the Cruise Terminal 3, East End Cruise Corridor, and West End Ro-Ro Relocation projects, Staff has met with CenterPoint and discussed a plan to mitigate delays on the project with respect to easements. CenterPoint recommends establishing a blanket easement for the Port's Property. The blanket easement will allow work to be performed for each project concurrent to establishing the final easements. Once the final easements are established, the plan is that this blanket easement will be removed. By using this approach, Staff will be able to manage a quicker installation of electrical facilities and also provide temporary power services for these projects. To begin using this approach Staff recommends the Board of Trustees delegate authority to the Port Director to enter into easements with CenterPoint for electrical distribution facilities as required for Specific projects. This will allow Staff to have the ability to enter into easements with CenterPoint as required for each project. Staff plan to brief the Board on easements as they are necessary to be created and removed.

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**RECOMMENDATIONS:** The Board of Trustees is respectfully requested to listen to the briefing of the Delegate Authority to Port Director to Enter into Easements for Electrical Distribution Facilities with CenterPoint Energy as necessary for the execution of Masterplan Projects: Cruise Terminal 3, East End Cruise Corridor, and West End Ro-Ro Relocation

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**Respectfully Submitted By:**



**Rodger Rees, Port Director/CEO**

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**DATE ACTION TAKEN:** \_\_\_\_\_

Approved: \_\_\_\_\_  
Disapproved: \_\_\_\_\_  
Deferred To: \_\_\_\_\_  
Incorporated into Minutes: \_\_\_\_\_

Motion By: \_\_\_\_\_  
Seconded By: \_\_\_\_\_  
Unanimous: Yes \_\_\_\_\_ No \_\_\_\_\_  
By: \_\_\_\_\_

**PORT OF GALVESTON**  
**CONSIDER AND APPROVE DELEGATED AUTHORITY TO PORT DIRECTOR TO ENTER INTO EASEMENTS FOR ELECTRICAL DISTRIBUTION FACILITIES WITH CENTERPOINT ENERGY AS NECESSARY FOR THE EXECUTION OF MASTERPLAN PROJECTS: CRUISE TERMINAL 3, EAST END CRUISE CORRIDOR, AND WEST END RO-RO RELOCATION**

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**Background**

With the Galveston Wharves Strategic Masterplan completed, Staff are in the process of implementing several of the projects from the Masterplan including the Ro-Ro/FTZ Relocation Project, the East End Cruise Corridor Project, and the Cruise Terminal 3 Development. All of these projects will include relocation of existing or installation of new electrical distribution facilities. CenterPoint Energy Houston Electric (CenterPoint) owns and maintains the electrical distribution facilities and requires a change of an existing easement or a creation of a new easement for modifications to their infrastructure. Developing a new easement or modifying an existing easement is a time consuming process that can take months and requires approval from the Board of Trustees.

**Current Situation**

In preparation for these projects, Staff has met with CenterPoint and discussed a plan to mitigate delays on the project with respect to easements. CenterPoint recommends establishing a blanket easement for the Port's Property. The blanket easement will allow work to be performed for each project concurrent to establishing the final easements. Once the final easements are established, the plan is that this blanket easement will be removed. By using this approach, Staff will be able to manage a quicker installation of electrical facilities and also provide temporary power services for these projects. To begin using this approach Staff recommends the Board of Trustees delegate authority to the Port Director to enter into easements with CenterPoint for electrical distribution facilities as required for Specific projects. This will allow Staff to have the ability to enter into easements with CenterPoint as required for each project. Staff plan to brief the Board on easements as they are necessary to be created and removed.

**Fiscal Impact**

There is no significant costs associated with establishing easements with CenterPoint Energy. Only minor administrative costs are expected.

**Staff Recommendation**

The Board of Trustees is respectfully requested to listen to the briefing of the Delegate Authority to Port Director to Enter into Easements for Electrical Distribution Facilities with CenterPoint Energy as necessary for the execution of Masterplan Projects: Cruise Terminal 3, East End Cruise Corridor, and West End Ro-Ro Relocation