

**PORT OF GALVESTON  
REQUEST FOR DISCUSSION AND  
TRUSTEES ACTION**

**BUSINESS  
ITEM**

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**PREPARED BY:** Julio DeLeon

Director of Mobility

March 2, 2021

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**SUBJECT: Consider and Approve Adjustment to Settle Outstanding Balance due**

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**BACKGROUND:** A limousine company has disputed access fee charges with The Port of Galveston dating back to 2017. The cumulative balance billed by the Port was \$18,360 due to passenger movements to and from cruise terminals 1 and 2. After researching the access fee charges a solution was reached to make an adjustment to the balance due in the amount of \$9,180. The Ground Transportation Manual and utilization of electronic access tracking and gates will prevent future disputes as the process of tracking trips will be electronic and not manual.

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**ADDITIONAL INFORMATION ATTACHED:**

No

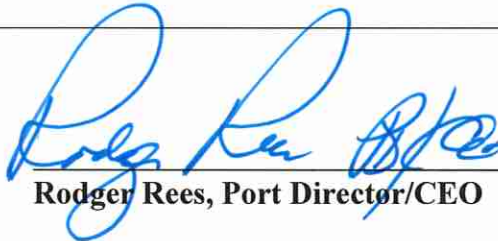
Yes

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**RECOMMENDATIONS:** The Board of Trustees is respectfully requested to approve an adjustment to the balance due by this entity in the amount of \$9,180.

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**Respectfully Submitted By:**

  
Rodger Rees, Port Director/CEO

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**DATE ACTION TAKEN:** \_\_\_\_\_

Approved: \_\_\_\_\_  
Disapproved: \_\_\_\_\_  
Deferred To: \_\_\_\_\_  
Incorporated into Minutes: \_\_\_\_\_

Motion By: \_\_\_\_\_  
Seconded By: \_\_\_\_\_  
Unanimous: Yes \_\_\_\_\_ No \_\_\_\_\_  
By: \_\_\_\_\_