

**PORT OF GALVESTON
REQUEST FOR DISCUSSION AND
TRUSTEES ACTION**

**BUSINESS
ITEM**

PREPARED BY: Julio DeLeon

Director of Mobility

March 2, 2021

SUBJECT: Consider and Approve Adjustment to Settle Outstanding Balance due

BACKGROUND: A limousine company has disputed access fee charges with The Port of Galveston dating back to 2017. The cumulative balance billed by the Port was \$18,360 due to passenger movements to and from cruise terminals 1 and 2. After researching the access fee charges a solution was reached to make an adjustment to the balance due in the amount of \$9,180. The Ground Transportation Manual and utilization of electronic access tracking and gates will prevent future disputes as the process of tracking trips will be electronic and not manual.

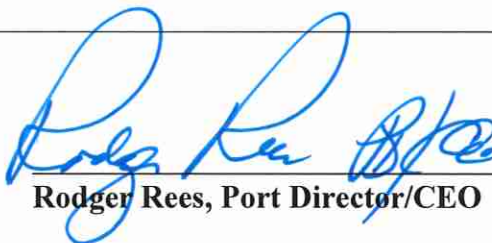
ADDITIONAL INFORMATION ATTACHED:

No

Yes

RECOMMENDATIONS: The Board of Trustees is respectfully requested to approve an adjustment to the balance due by this entity in the amount of \$9,180.

Respectfully Submitted By:


Rodger Rees, Port Director/CEO

DATE ACTION TAKEN: _____

Approved: _____

Disapproved: _____

Deferred To: _____

Incorporated into Minutes: _____

Motion By: _____

Seconded By: _____

Unanimous: Yes No

By: _____