

**PORT OF GALVESTON
REQUEST FOR DISCUSSION AND TRUSTEES ACTION**

BUSINESS ITEM

PREPARED BY: Laura Camcioglu Director of Administration November 17, 2020

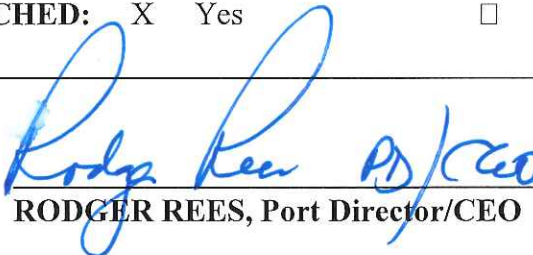
SUBJECT: Consider And Approve Cancellation Of Galveston Wharves Tariff Circular No. 6 And Ratification Of Galveston Wharves Tariff Circular No. 7

BACKGROUND: Port of Galveston staff have created a taskforce to draft and recommend updates to the Tariff Circular No. 6 in order to create a new Tariff Circular No. 7 for the Port of Galveston. Staff from multiple departments have submitted proposed updates and improvements for consideration by the Board of Trustees of the Galveston Wharves.

RECOMMENDATIONS: The Board of Trustees of the Galveston Wharves is respectfully requested to review the recommended Tariff and approve.

ADDITIONAL INFORMATION ATTACHED: Yes No

Respectfully Submitted By:


RODGER REES, Port Director/CEO

DATE ACTION TAKEN: _____

Approved: _____

Motion By: _____

Disapproved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes No

Incorporated into Minutes: _____

By: _____

PORT OF GALVESTON
Briefing

**CONSIDER AND APPROVE CANCELLATION OF GALVESTON WHARVES TARIFF
CIRCULAR NO. 6 AND RATIFICATION OF GALVESTON WHARVES TARIFF
CIRCULAR NO. 7**

Background

Port of Galveston staff have created a taskforce to draft and recommend updates for the Tariff Circular No. 6 in order to create a new Tariff Circular No. 7 for the Port of Galveston. Staff from multiple departments met, deliberated, and have submitted proposed updates and improvements for consideration by the Board of Trustees of the Galveston Wharves. In order to streamline the information contained in the Tariff, update fees and insurance requirements, and make the document more effective, a new draft has been created. Please see the list of changes below:

General Changes:

- Reorganization and streamlining of topics for readability
- Format changes
- Removal of all Ground Transportation references
- Movement of any listed fees and specific insurance requirements to Addendum A and Addendum B
- Updating of fees
- User Definition
- Update of item numbers, internal references, and cross references
- Update of phone numbers, personnel titles, and addresses for accuracy
- Removal of references to cotton

Specific Changes:

- Updated Table of Contents
- Deletion of Previous Table of Contents
- Deletion of (GS) Symbol in Definitions
- Deletion of Shed Hire Definition
- Update of User Definition Terms
- Update of "Gulf Seaport Marine Terminal" Item
- Movement of Stevedore License Fee to Addendum A
- Removal of Other Licenses and Permits
- Removal of Straight Time, Over-time and Double-time, and Holidays
- Addition of Lift Plan Verbiage
- Removal of Vehicle Liability Insurance Item
- Update of Interest Charge on Delinquent Invoices
- Updated Language for Clarity on Times Rates and Charges Become Effective
- Removal of Confusing Language in "Straight Running Time"
- Renaming of "Admeasurement of Vessel"
- Removal of Some Exceptions in "Free Time and Pier Demurrage Rules"
- Removal of "Limitation on Receiving Cotton in Ship's Berth"

- Update to Language in “Dockage”
- Movement of Dockage Fees to Addendum A
- Removal of Some Sections of “Dockage”
- Movement of “Vessels Requiring Special Services” to Addendum A
- Movement of Fees in “Vacation of Berth” to Addendum A
- Movement of “Drilling Rigs” to Addendum A
- Removal of “Government Vessels”
- Movement of Fees from “Unutilized Equipment / Facility Charge” to Addendum A
- Removal of “Outbound and Inbound Cargo (Shed Hire)”
- Removal of “Warehouse Rental”
- Movement of Fees in “Water Furnished to Vessels” to Addendum A
- Movement of Fees in “Cruise Terminal Security Fee” to Addendum A
- Movement of Fees in “Security Surcharge” to Addendum A
- Removal of “Line Handling”
- Movement of Fees in “Harbormaster Fees” to Addendum A
- Movement of Fees in “Harbor Maintenance Fee”
- Movement of Fees in “Wharfage Charges” to Addendum A
- Movement of Fees in “Passenger Service Charge” to Addendum A
- Movement of Fees in “Pier Demurrage Charges” to Addendum A
- Movement of Fees in “Cargo Not Handled By ‘Freight Handler’” to Addendum A
- Removal of “Cargo Pallets User Charge”
- Removal of “Receiving and Stacking Cargo in Transit Shed From Railcars”
- Movement of Fees in “Services Provided by Port of Galveston Police Department” to Addendum A
- Movement of “Insurance Requirements for All Users” to Addendum B
- Updated Index
- Condensed Stevedore License Fee to One Number, Rather Than Two
- Increased Welding / Hot Work Permit Fee to \$35, from \$25
- Lay Grain Vessels Dockage Increased to \$.30 per day, from \$.25 per day
- Lay grain Vessels Dockage Consolidated to One Charge, Rather Than Two
- Dockage Charges Increased by 3%
- Vacation of Berth Charge Increased to \$1,000, from \$795
- Unutilized Equipment / Facility Charge Increased to \$.06 per sqft, from \$.01
- Water Furnished to Vessels Charge Increased to \$5.53 per 100 cubic feet, from \$5.22 per 100 cubic feet
- Cruise Terminal Security Fee Increased to \$2,000 per port call day, from \$1,500 per port call day
- Changed Basis of Harbor Maintenance Fee to Strictly Size, Adjusted Rates Accordingly
- Removal of Cotton, Vehicles, and Off-Wharf Upland Areas from Pier Demurrage Charges
- Removal of Cotton from Wharfage Charges
- Increase of All Port Access Badge Charges by \$5.00
- Inclusion of Takeoff and Landing Fee

Current Situation

The *Board of Trustees of the Galveston Wharves Tariff Circular Number 7* (the “Proposed Draft”) is attached in draft form and is recommended for approval, with any suggested revisions, by the Board of Trustees of the Galveston Wharves.

Fiscal Impact

Modest impact on revenue.

Staff Recommendation

The Board of Trustees of the Galveston Wharves is respectfully requested to review the new Tariff, previously distributed to the Board, and approve with any suggested revisions.