

**PORT OF GALVESTON  
REQUEST FOR DISCUSSION AND  
TRUSTEE ACTION**

**BUSINESS ITEM – e**

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**PREPARED BY:** Mark Murchison      Chief Financial Officer      October 20, 2020

**SUBJECT: CONSIDER CASH FLOW PROJECTIONS AS OF AUGUST 31, 2020**

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**BACKGROUND:** Attached is the Cash Flow Projection Report as of September 30, 2020.

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**RECOMMENDATIONS:** The Board of Trustees of the Galveston Wharves is respectfully requested to review the attached information, to listen to the briefing of the Port Director/CEO and the CFO and to accept the Cash Flow Projections through September 30, 2020.

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**Respectfully Submitted By:**

  
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**Rodger Rees, Port Director/CEO**

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**DATE ACTION TAKEN:** \_\_\_\_\_

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Deferred To: \_\_\_\_\_

Incorporated into Minutes: \_\_\_\_\_

Motion By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Unanimous: Yes \_\_\_\_\_ No \_\_\_\_\_

By: \_\_\_\_\_

4th

Quarter -  
Projected

3rd Quarter

10/4/20

8/30/20

7/31/20

6/30/20

5/31/20

2019 Total

Actual and Projected Cash Flows

Quarter / Month	2019 Total	3/31/20	6/30/20	7/31/20	8/30/20	10/4/20	9/30/20	12/31/20	2020 Total
<b>Beginning Balance:</b>	29,634,395	37,713,413	36,383,363	38,186,397	38,347,320	38,191,990	38,347,320	37,892,889	37,713,413
<b>Unrestricted Beginning Balance</b>	7,264,873	10,414,271	14,167,522	13,126,851	12,550,535	11,866,297	13,126,851	9,560,956	10,414,271
<b>Sources of Cash : Operations</b>	15,554,294	5,012,806	4,340,021	1,279,139	1,069,040	937,434	3,279,614	3,666,993	16,299,434
DelMonte - POG & GPFC	1,066,766	222,022	337,193	195,611	107,203	60,792	363,606	375,000	1,297,821
Parking	8,917,951	1,759,971	5,969	38,720	38,594	29,198	106,512	150,000	2,022,452
Cruise (CCL, RCCL, DCL) - GPFC	20,289,912	5,744,926	3,875,182	-	110,000	574,658	684,658	393,786	10,698,552
Galveston Railroad (Coastal Region) - POG	785,866	126,434	322,591	78,126	240,714	85,765	404,605	352,117	1,205,746
ADM - POG	1,464,687	922,381	165,299	3,812	336,438	5,251	345,501	350,179	1,783,360
Interest Income	300,341	78,194	9,904	3,363	2,951	3,044	9,357	10,000	107,456
Reimbursements from FEMA on Completed Projects	403,805	98,776	118,760	5,969	363,428	89,341	458,738	750,000	976,274
Transfer from Restricted to Operations	-	-	509,334	-	-	-	-	-	1,259,334
<b>Receipts</b>	48,782,621	13,965,510	9,684,254	1,604,740	2,262,367	1,785,482	5,652,590	6,348,075	35,650,429
<b>Cash Available</b>	56,047,494	24,379,780	23,851,776	14,731,591	14,812,902	13,651,779	18,779,441	15,909,032	46,064,699
<b>Uses of Cash for the week</b>	-	-	-	-	-	-	-	-	-
<b>Transfers to Restricted Funds:</b>	-	-	-	-	-	-	-	-	-
Bonds Series 2013 to restricted (retired 2/1/18)	2,590,287	648,261	-	216,149	216,149	216,149	648,448	648,448	2,593,606
Series 2011 to Restricted	3,950,005	263,333	-	-	-	-	-	-	263,333
Series 2004B Zero Coupon Bonds (retires 2/1/2020)	577,200	466,800	628,050	209,350	209,350	209,350	628,050	628,050	2,350,950
Series 2014 notes to restricted	1,860,000	510,000	600,000	200,000	200,000	200,000	600,000	600,000	2,310,000
Insurance moved to Restricted Monthly	2,229,600	557,400	436,270	140,000	140,000	140,000	420,000	420,000	1,833,670
Dredging Reserve	4,675,362	977,548	(126,453)	-	-	-	-	-	851,095
Cruise Marketing and Parking Incentive Fees	182,004	45,501	45,501	15,167	15,167	15,167	45,501	45,501	182,004
PILOT Payment to City	295,508	315,353	6,907	2,636	1,337	1,263	5,237	3,790	56,294
Interest Income	-	-	-	-	-	-	-	-	-
Matching Grant Funds	2,400,000	600,000	600,000	200,000	200,000	200,000	600,000	600,000	2,400,000
Port Director's Internally Restricted Funds	-	889,716	509,334	-	-	-	393,786	393,786	2,186,622
RCCL Additional Head Tax	975,521	-	-	131,499	-	-	131,499	-	131,499
Corp of Engineers Payments	696,376	44,370	483,821	-	550,000	1,180,524	1,730,524	-	2,258,715
Capital Projects	-	-	-	-	-	-	-	-	-
<b>Total Transfers to Restricted Funds</b>	20,747,215	5,043,289	3,831,879	1,114,802	1,532,004	2,556,240	5,203,045	3,339,576	17,417,789
<b>Paid from Unrestricted</b>	-	-	-	-	-	-	-	-	-
Payroll and Payroll Taxes (net of employee deductions - 401)	4,722,879	1,138,423	1,263,703	340,910	609,839	355,467	1,306,215	1,066,401	4,774,742
Payroll Taxes (Employer/Employee Contribution)	-	-	-	-	-	-	-	-	-
ICMA (includes Defined Contribution Pension)(Employee/Employer Contribution)	1,108,974	270,551	292,661	86,638	94,824	134,329	315,792	284,473	1,163,477
Texas Mutual W/Comp	56,510	40,546	14,465	6,953	5,381	8,378	20,712	16,144	91,867
Health Insurance (Employee/Employer)	700,300	209,892	312,120	73,982	154,960	77,480	306,422	232,440	1,060,874
TASC	40,048	9,866	9,368	1,601	4,364	213	6,178	3,000	28,412
Flex Employee Contribution	-	-	-	-	-	-	-	-	-
Defined Benefit Pension	575,000	143,750	90,771	21,427	21,427	21,427	64,282	64,282	363,085
Contract Security	1,467,208	256,526	229,125	196,629	7,219	117,446	321,294	165,000	971,945
FMT Normal Monthly Lease Payment	-	-	-	-	-	-	-	-	-
Sales Tax (for forecast included in net parking revenues)	651,039	177,080	26,422	4,816	4,328	2,496	11,639	9,000	224,141
Bank and Credit Card Fees	187,803	62,835	14,347	4,805	5,339	4,202	14,346	13,500	105,028
Water/Electric/Communications	965,386	292,990	254,846	74,117	67,076	89,654	230,847	268,961	1,047,645
A/P - Various	5,746,093	752,147	2,685,844	187,529	321,318	548,252	1,057,099	1,698,363	6,193,454
R&R & Small Capital Projects	353,165	208,023	-	-	-	-	-	-	208,023
Wharf Vista Improvements (2017-M)	6,165	-	-	-	-	-	-	-	-
Building Vista Improvements pd from Operating (2017-N & N2)	26,591	-	-	-	-	-	-	-	-

	Quarter / Month									
	2019 Total	3/31/20	6/30/20	7/31/20	8/30/20	10/4/20	9/30/20	12/31/20	2020 Total	
NetSuite Conversion	378,454	-	-	-	-	-	-	-	-	
Parking Automation	152,518	-	-	-	-	-	-	-	-	
Master Planning Services	573,857	17,564	-	-	-	-	-	-	17,564	
Ship Services	6,152,541	1,444,829	444,844	-	-	103,380	103,380	-	1,993,053	
Legislative Services	40,000	20,000	8,000	4,000	4,000	4,000	12,000	12,000	52,000	
Legal Fees	427,515	83,947	97,553	53,345	49,997	25,034	128,377	135,000	444,877	
Audit Fees / Contract Audit	50,050	40,000	24,500	9,500	-	-	9,500	20,000	94,000	
WITT O'BRIEN/ SAIC (TETRA)			66,389			10,760	10,760			
Capital Projects (Unrestricted)	327,040	-	1,058,087	2,181,056	2,946,606	4,090,823	9,218,485	7,424,734	37,503,253	
<b>Ending Unrestricted Cash</b>	<b>45,633,224</b>	<b>10,212,258</b>	<b>13,126,851</b>	<b>12,550,535</b>	<b>11,866,297</b>	<b>9,560,956</b>	<b>9,560,956</b>	<b>8,484,297</b>	<b>8,561,446</b>	
<b>Ending Unrestricted Cash</b>	<b>10,414,271</b>	<b>14,167,522</b>	<b>22,217,841</b>	<b>25,059,546</b>	<b>25,796,785</b>	<b>26,325,693</b>	<b>25,059,546</b>	<b>28,331,933</b>	<b>27,299,143</b>	
<b>Restricted Cash Beginning Balance</b>	<b>22,349,522</b>	<b>27,299,143</b>	<b>27,299,143</b>	<b>27,328,789</b>	<b>27,328,789</b>	<b>28,881,933</b>	<b>30,457,804</b>	<b>32,292,011</b>	<b>45,532,647</b>	
<b>Sources of Cash : Restricted</b>	<b>20,747,215</b>	<b>4,153,573</b>	<b>3,322,545</b>	<b>1,114,802</b>	<b>1,532,004</b>	<b>2,162,454</b>	<b>4,809,259</b>	<b>2,945,790</b>	<b>15,231,167</b>	
Transfer from Operations to Restricted	-	-	-	-	-	-	-	-	-	
Proceeds from Debt Issuance	-	-	-	-	-	-	-	-	-	
Port Director's Internally Restricted Funds	-	-	-	-	-	-	-	-	-	
Insurance Proceeds	10,898	-	-	-	-	-	-	-	-	
Grants various - Department of Public Safety	181,308	-	-	189,244	-	-	189,244	620,502	809,746	
IDC Funding	355,891	-	-	-	-	-	-	-	-	
RCCL Transfer from Unrestricted	173,647	889,716	509,334	5,969	-	393,786	393,786	393,786	2,186,622	
FEMA	-	-	-	-	-	-	5,969	-	5,969	
<b>Restricted Cash Available</b>	<b>43,818,480</b>	<b>32,342,431</b>	<b>26,049,720</b>	<b>26,369,561</b>	<b>27,328,789</b>	<b>28,881,933</b>	<b>30,457,804</b>	<b>32,292,011</b>	<b>45,532,647</b>	
<b>Uses of Restricted Funds:</b>	<b>2,060,628</b>	<b>715,604</b>	<b>406,602</b>	<b>109,571</b>	<b>778,262</b>	<b>416,790</b>	<b>887,833</b>	<b>479,492</b>	<b>2,489,531</b>	
General Insurance (Property and liability)	-	-	-	-	-	-	-	-	-	
PILOT (annual)	230,533	182,000	-	-	-	-	-	-	182,000	
Cruise Marketing Incentive Fees	4,447,584	2,175,000	-	-	-	-	-	-	2,175,000	
Cruise Parking Incentive Fees	-	-	49,674	-	-	-	-	-	49,674	
Vista Improvements Water Front Improvements (2017-M)	-	-	-	-	-	-	-	-	-	
Capital Projects (Restricted)	222,212	154,055	440,113	79,529	59,809	416,790	556,129	837,290	1,987,587	
CT3 Wharf Improvements	91,507	9,326	-	54,224	(22,567)	-	31,657	136,542	177,525	
CT3 Uplands Improvements	167,268	73,540	260,438	25,358	45,180	66,840	137,378	187,659	585,475	
RoRo Relocation	-	-	22,093	60,143	58,996	7,977	127,116	187,659	410,408	
OPI Improvements	-	443,526	(66,013)	-	-	-	-	584,877	962,390	
Series 2014 CT 2 Expansion Debt Service	577,200	288,600	-	-	288,600	-	288,600	-	577,200	
Series 2013 - City CO's Debt Service / S2004 B Zero Coupon	-	-	-	-	-	-	-	-	-	
Bonds	3,160,000	3,160,002	-	-	-	-	-	-	3,160,002	
Series 2011 Debt Service	2,545,669	2,223,272	-	321,897	-	-	321,897	-	2,545,169	
2020 Debt Service	-	-	-	-	-	-	-	-	-	
Dredging (1942-999-999-999)	1,221,741	436,289	84,365	-	22,919	-	22,919	361,338	904,911	
CACI/Other (L-3-D.P. Assoc.) - Security Grant Funded 75%	872,698	133,197	302,236	80,811	-	58,393	139,204	300,000	874,637	
Corp of Engineers Payments	619,482	-	-	131,499	-	-	131,499	-	131,499	
WITT O'BRIEN/ SAIC (TETRA)	302,818	130,179	-	31,640	-	-	31,640	40,442	202,262	
Grant / FEMA Funded	-	-	(509,334)	-	(550,000)	-	(550,000)	-	-	
Trans to Unrestricted	-	-	990,174	572,775	1,003,096	550,000	2,125,871	(500,000)	(1,559,334)	
<b>Total Uses Restricted</b>	<b>16,519,338</b>	<b>10,124,590</b>	<b>25,059,546</b>	<b>25,796,785</b>	<b>26,325,693</b>	<b>28,331,933</b>	<b>28,331,933</b>	<b>29,676,712</b>	<b>15,855,935</b>	
<b>Ending Restricted Funds</b>	<b>27,299,143</b>	<b>22,217,841</b>	<b>25,059,546</b>	<b>25,796,785</b>	<b>26,325,693</b>	<b>28,331,933</b>	<b>28,331,933</b>	<b>29,676,712</b>	<b>29,676,712</b>	
<b>Total Projected Cash</b>	<b>37,713,413</b>	<b>36,385,363</b>	<b>38,186,397</b>	<b>38,347,320</b>	<b>38,191,990</b>	<b>37,892,889</b>	<b>37,892,889</b>	<b>38,161,009</b>	<b>38,238,157</b>	