

**Notice of Meeting**  
**BOARD OF TRUSTEES OF THE GALVESTON WHARVES**  
**Regular Monthly Meeting**  
**Tuesday, January 26, 2021 - 9:30 a.m.**  
**Port of Galveston**  
**123 Rosenberg Avenue, 8th Floor**  
**Galveston, TX 77553**

**NOTICE OF MEETING**

One or more members of the Board of Trustees of the Galveston Wharves may attend the Regular Monthly Meeting scheduled at 9:30 a.m. on January 26, 2021 at the Port of Galveston, 123 Rosenberg, Galveston Texas 77550, by video-conference in order to advance the public health goal of limiting face-to-face meeting (also called "social distancing") to slow the spread of the Coronavirus (COVID-19)

There will be no public access to the location described above. The Galveston Wharves Board meeting will be live stream through the Port of Galveston Website.

**BOARD OF TRUSTEES**

**Chairman Albert P. Shannon**  
**Vice Chairman Elizabeth Beeton**  
**Trustee Craig Brown**  
**Trustee Harry D. Maxwell, Jr.**  
**Trustee E.L. "Ted" O'Rourke**  
**Trustee Jeff Patterson**  
**Trustee Todd P. Sullivan**  
**Rodger Rees, Port Director/CEO**  
**Anthony P. Brown, Port Attorney**

**A. CALL TO ORDER**

- A.1. Roll Call
- A.2. Declaration Of Quorum
- A.3. Pledge Of Allegiance
- A.4. Invocation

**B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**

**C. GENERAL BUSINESS**

**C.1. COMMENTS FROM THE PUBLIC**

The Public will be permitted to submit public comments electronically. Comments can be submitted

to: [HTTPS://WWW.PORTOFGALVESTON.COM/FORMCENTER/PUBLIC-COMMENT-FORM-2/PUBLIC-COMMENT-FORM-36](https://www.portofgalveston.com/formcenter/public-comment-form-2/public-comment-form-36)

**C.2. PORT DIRECTOR'S REPORT**

Documents:

## **D. BUSINESS ITEMS**

### **D.1. Consider And Approve Proposed Purchasing Policy Of The Board Of Trustees Of The Galveston Wharves And Discuss Purchasing Procedures**

Documents:

[D1.PDF](#)

### **D.2. Discuss And Consider Purchasing Policies And Procedures, CMS, Objective Criteria, And Mirroring Off City And Seek Help From The City Auditor**

Documents:

[D2.PDF](#)

### **D.3. Discuss And Consider Policy Or Direction On Communication Between Board And Staff Between Meetings And Bringing Forward Communication Impacting The Port Discussed With Outside Groups**

Documents:

[D3.PDF](#)

### **D.4. Discuss And Consider Budget And Capital Budget**

Documents:

[D4.PDF](#)

### **D.5. Consider And Approve CFO Report - Consent Agenda**

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.) Preliminary Year-End
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.) Preliminary Year-End
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[A.PDF](#)

[B.PDF](#)

[C.PDF](#)

[D.PDF](#)

[E.PDF](#)

[F.PDF](#)

[G.PDF](#)

[H.PDF](#)

### **D.6. Consider And Approve Portfolio Performance Analysis Report, Summary Of Investment Performance Report And Investment Detail Of The Galveston Wharves Pension Plan For Year Ending December 31, 2020 And Discuss And**

**Consider Any Percentage Changes In Fund Mix That May Be Necessary To Increase Investment Results**

Documents:

[D6.PDF](#)

- D.7. Consider And Approve Amendment Revising List Of Persons Authorized To Conduct Banking And Investment Transactions With Respect To All Port Banking And Investment Accounts And Approval Of A New List Of Persons To Conduct These Transactions Effective January 26, 2021**

Documents:

[D7.PDF](#)

- D.8. Discuss And Consider Approval Of Galveston Railroad, L.P. Terminal Tariff GVSR 7006-13 – Customer Switching And Accessorial Services, To Be Effective February 1, 2021**

Documents:

[D8.PDF](#)

- D.9. Discuss And Approve The Thirteenth Amendment To The Operating Agreement Between The Board Of Trustees Of The Galveston Wharves And Marine Spill Response Corporation Extending The Term For One Year With A One Year Option**

Documents:

[D9.PDF](#)

- D.10. Discuss And Approve The Office Lease Agreement Between The Board Of Trustees Of The Galveston Wharves And Andrew Vasquez Inc. (Auto Visual Services) For One Year Beginning February 1, 2021 and Expiring January 31, 2022**

Documents:

[D10.PDF](#)

- D.11. Consider And Approve Consulting Agreement With Community Strategies LLC**

Documents:

[D11.PDF](#)

- D.12. Discuss And Consider Initiating A Process To Develop A Set Of Key Performance Indicators (KPI's) For The Port**

Documents:

[D12.PDF](#)

- D.13. Receive Information Regarding Plans To Begin Work On New Cruise**

## **Terminal**

Documents:

[D13.PDF](#)

### **D.14. Discuss And Consider Communications By Individual Trustees To The Public, Third Parties And Port Employees Regarding Port Matters**

Documents:

[D14.PDF](#)

## **E. RECESS INTO EXECUTIVE SESSION**

### **E.1. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

#### **Section 551.071 - Consultation with Attorney**

- a. Hearing on Application for Rate Increase - Galveston County Pilots
- b. Legal Advice Regarding Requests for Proposals

#### **Section 551.074 - Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee

#### **Section 551.087 - Economic Development Negotiation**

- a. Discuss or Deliberate the Regarding of Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberated the offer of a Financial or Other Incentive to such a Business Prospect

### **ADJOURNMENT OF EXECUTIVE SESSION**

## **F. RECONVENE REGULAR MONTHLY MEETING**

## **G. COMMENTS FROM THE BOARD OF TRUSTEES**

Pursuant to Texas Government Code Section 551.0415, Trustees may report on any of the following items:

1. Expressions of thanks, gratitude, and condolences
2. Information regarding holiday schedules
3. Honorary or salutary recognition of a public official, public employee, or other citizen
4. Reminders regarding Galveston Wharves events
5. Reminders regarding community events
6. Health and safety announcements

## **H. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

### **I. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE,

THE TERM "EXECUTIVE SESSION" MEANS A "CLOSED MEETING" AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on or before 4:00 p.m. Friday, January 22, 2021.**

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**Rodger Rees, Port Director/CEO**

**PLEASE NOTE:  
IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA),  
PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL,  
WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE PORT'S OFFICE, 123  
ROSENBERG, GALVESTON, TEXAS 77550 (409-765-3921).**