

**Notice of Meeting**  
**BOARD OF TRUSTEES OF THE GALVESTON WHARVES**  
**WORKSHOP**

**Tuesday, December 17, 2019 9:00 a.m.**

**Port of Galveston**

**123 Rosenberg Avenue, 8th Floor**

**Galveston, TX 77550**

**BOARD OF TRUSTEES**

**Chairman Albert P. Shannon**

**Vice Chairman Elizabeth Beeton**

**Trustee Craig Brown**

**Trustee Richard D. DeVries**

**Trustee Harry D. Maxwell, Jr.**

**Trustee E.L. "Ted" O'Rourke**

**Trustee Todd P. Sullivan**

**Rodger Rees, Port Director/CEO**

**Anthony P. Brown, Port Attorney**

**WORKSHOP AGENDA**

**A. CALL TO ORDER**

**A.1. Roll Call**

**A.2. Declaration Of Quorum**

**A.3. Pledge Of Allegiance**

**B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**

**C. GENERAL BUSINESS**

**C.1. PRESENTATIONS AND ANNOUNCEMENTS**

**a. Presentation by Pilot LNG, LLC**

**C.2. CFO REPORT - CONSENT AGENDA**

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[CFO REPORT.PDF](#)

[A..PDF](#)

[B..PDF](#)

[C..PDF](#)

[D..PDF](#)

[E..PDF](#)  
[F..PDF](#)  
[G..PDF](#)  
[H..PDF](#)

**C.3. PORT DIRECTOR'S REPORT**

Documents:

[2019 DECEMBER 17 PDR .PDF](#)

**C.4. COMMENTS FROM THE PUBLIC**

All wishing to address the Board of Trustees of the Galveston Wharves must sign in with the Secretary of the Board and comments limited to 3 minutes.

**D. DISCUSSION OF BUSINESS ITEMS LISTED ON AGENDA FOR DECEMBER 17, 2019  
REGULAR MONTHLY MEETING**

**D.1. Discuss Master Plan - Port Director**

**D.2. Update On FEMA Projects - Trustee Maxwell**

**D.3. Discuss Galveston Wharves Expense Control Policy/Procedures - Mark**

**D.4. Discuss Policies Regulating Performance Of Duties Board Of Trustees And  
Port Director Of The Galveston Wharves ("Board Management Policy") -  
Chairman Shannon**

**D.5. Discuss Galveston Wharves Contract Management Policy/Procedures - Laura**

**D.6. Discuss Funding Policy As Required By Texas Pension Review Board - Laura**

**D.7. Discuss Amendment No. Six To The Galveston Wharves Pension Plan  
Relating To A One-Time Cost Of Living Adjustment Effective January 1, 2020 -  
Laura**

**D.8. Consider Approval Of The Renewal Of Stevedore Licenses Of Existing  
Licensed Stevedores - Brett**

**D.9. Discuss And Consider Lease Agreement Between The Board Of Trustees Of  
The Galveston Wharves And Suderman Contracting Stevedores To Lease 4.6  
Acres Of Space At Pier 40 For A Month-To-Month Term - Brett**

**D.10. Discuss Award Of Professional Services Agreement For Engineering Services  
For The Design Of Utilities And Roadways For The Cruise Terminal 3  
Development Between The Board Of Trustees Of The Galveston Wharves  
And Freese And Nichols, Inc. For An Amount Not To Exceed \$800,320- Jeff**

**D.11. Discuss Consulting Agreement With Community Strategies LLC - Port Director**

**D.12. Discuss And Consider Compensation Incentive Program Pre-Approved In 2019  
Budget - Chairman Shannon**

**D.13. Discuss Dates Of 2020 Regular Monthly Board Meetings - Chairman Shannon**

**D.14. Update On Trustee Travel For 2020 - Chairman Shannon**

**E. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS  
GOVERNMENT CODE**

**Section 551.071 - Consultation with Attorney**

a. Deliberate Pending Legal Issues Raised by Legal Counsel

**Section 551.074 - Personnel**

a. Deliberate the Appointment, Employment, Reassignment, or Duties of a Public Officer or Employee, Including without Limitation the Port Director

**Section 551.072 - Real Estate**

a. Discuss Issues Relating to Value of Real Property Owned and Operated by Port

- Master Plan
- West- End Slip Fill
- WWO Relocation

**Section 551.087 - Economic Development Negotiation**

a. Discuss and Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**F. RECONVENE WORKSHOP MEETING**

**G. COMMENTS FROM THE BOARD OF TRUSTEES**

**H. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

**I. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**4:00 p.m. Friday, December 13, 2019**

---

**Rodger Rees, Port Director/CEO**

**NOTE:**

**Members of the City Council may by attending and participating in discussion.**

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-

6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.