

Notice of Meeting
BOARD OF TRUSTEES OF THE GALVESTON WHARVES
Regular Monthly Meeting
Tuesday, October 29, 2019 10:00 a.m.
Room 204 - City Hall
823 Rosenberg Avenue, Galveston, TX 77550

BOARD OF TRUSTEES

Chairman Albert P. Shannon
Vice Chairwoman Elizabeth Beeton
Trustee Richard D. DeVries
Trustee Harry D. Maxwell, Jr.
Trustee E.L. "Ted" O'Rourke
Trustee Todd P. Sullivan
Trustee/Ex Officio Craig Brown
Rodger Rees, Port Director/CEO
Anthony P. Brown, Port Attorney

Regular Monthly Meeting

A. CALL TO ORDER

- A.1. **Administration Of Oath Of Office And Sworn Statement To Newly Appointed Trustee**
- A.2. **Roll Call**
- A.3. **Declaration Of Quorum**

B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE

C. COMMENTS FROM THE PUBLIC

All wishing to address the Board of Trustees of the Galveston Wharves must sign in with the Secretary of the Board and comments limited to 3 minutes.

D. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES

Documents:

[MINUTES ANNUAL SPECIAL MEETING 9-27-19.PDF](#)
[MINUTES REG. MONTHLY MEETING 9-27-19.PDF](#)

E. BUSINESS ITEMS

E.1. Consider And Approve CFO Report - Consent Agenda

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balance (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[A..PDF](#)
[B..PDF](#)
[C..PDF](#)
[D..PDF](#)
[E..PDF](#)
[F..PDF](#)
[G..PDF](#)
[H..PDF](#)

E.2. Consider And Approve Appointment Of Committees Of The Board

Documents:

[E.2.PDF](#)

E.3. Consider Approval Of Revisions To Policies Regulating Performance Of Duties - Board Of Trustees And Port Director Of The Galveston Wharves ("Board Management Policy")

Documents:

[E.3.PDF](#)

E.4. Consider And Approve The 2020 Operating, Renewal & Replacement And Capital Improvements Budget

Documents:

[SECTION 1 - PRESENTATION.PDF](#)
[SECTION 2 - PROFORMA.PDF](#)
[SECTION 3 - SALARY BY DEPT.PDF](#)
[SECTION 4 - SELECTED EXPENSES.PDF](#)
[SECTION 5 - RR.PDF](#)
[SECTION 6 - CAPITAL INVESTMENT PLAN.PDF](#)
[SECTION 7 - ACCOUNTS DIMENSIONS.PDF](#)

E.5. Discuss And Consider Engagement Letter From RSM US LLP To Audit The Financial Statements Of The Board Of Trustees Of The Galveston Wharves, The Galveston Port Facilities Corporation, The Federal Single Source Audit, And The Annual Defined Benefit Pension Plan Audit For The Year Ending December 31, 2019

Documents:

[E.5.PDF](#)

E.6. Consider And Approve Portfolio Performance Analysis Report, Summary Of Investment Detail Of The Galveston Wharves Pension Plan For Period Ending September 30, 2019 And Discuss And Consider Any Percentage Changes In Fund Mix That Be Necessary To Increase Investment Results

E.7. Consider And Approve Internal Control And Change Management Policy Of The Board Of Trustees Of The Galveston Wharves

Documents:

[E.7.PDF](#)

- E.8. **Consider And Approve Galveston Railroad, L.P. Terminal Tariff GVSR 7006-11 - Customer Switching And Accessorial Services, To Be Effective January 1, 2020**

Documents:

[E.8.PDF](#)

- E.9. **Consider And Approve The Amendments To Dockage, Wharfage, Harbor Master Harbor Maintenance Charges, To The Board Of Trustees Of The Galveston Wharves Tariff Circular No. 6**

Documents:

[E.9.PDF](#)

- E.10. **Consider And Approve Purchasing Policy Of The Board Of Trustees Of The Galveston Wharves**

Documents:

[E.10.PDF](#)

- E.11. **Consider And Approve A Contract Amendment With Witt O'Brein's, LLC For Disaster Recovery Consulting Services**

Documents:

[E.11.PDF](#)

- E.12. **Consider And Approve Award Of Professional Services Agreement For A Traffic Study Between The Board Of Trustees Of The Galveston Wharves And TranSystems Corporation For An Amount Not To Exceed \$179,906.00**

Documents:

[E.12.PDF](#)

F. COMMENTS FROM THE BOARD OF TRUSTEES

G. SET DATE AND TIME OF NEXT MEETING

H. ADJOURNMENT

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

3:00 p.m. Friday, October 25, 2019

Rodger Rees, Port Director/CEO

NOTE:

Members of the City Council may be attending and participating in discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.