

Board of Trustees of the Galveston  
Wharves  
REGULAR MONTHLY MEETING  
Tuesday, September 27, 2022 9:30 a.m.  
Port of Galveston  
123 Rosenberg Avenue, 8th Floor  
Galveston, TX 77550

BOARD OF TRUSTEES  
Chairman Harry D. Maxwell, Jr.  
Trustee/Mayor Craig Brown  
Trustee Willy Gonzalez  
Trustee Sheila S. Lidstone  
Trustee Jeff Patterson  
Trustee Victor Pierson  
Trustee James D. Yarbrough  
Rodger Rees, Port Director/CEO  
Anthony P. Brown, Port Attorney

NOTICE OF MEETING

The Regular Monthly Meeting is open to the public.

Members of the public may participate in the meeting in the following ways:

1. Watch the meeting at the following online at:  
<https://www.portofgalveston.com/68/watch-meetings-online>
2. Submit public comment in advance of the meeting. Comments can be submitted to:  
<https://www.portofgalveston.com/formcenter/public-comment-form-2/public-comment-form-36>
3. Attend the meeting in person at the above address.

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**A. CALL TO ORDER**

- A.1. **Roll Call**
- A.2. **Declaration Of Quorum**
- A.3. **Declaration Of Conflicts Of Interest By A Trustee**

**B. PRESENTATIONS AND ANNOUNCEMENTS**

Present Hero Award to Vic Gonzalez

**C. GENERAL BUSINESS**

**C.1. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

Documents:

[MINUTES 08 30 2022.PDF](#)

**C.2. COMMENTS FROM THE PUBLIC**

The Public will be permitted to submit public comments electronically. Comments can be submitted to:

[HTTPS://WWW.PORTOFGALVESTON.COM/FORMCENTER/PUBLIC-COMMENT-FORM-2/PUBLIC-COMMENT-FORM-36](https://www.portofgalveston.com/formcenter/public-comment-form-2/public-comment-form-36)

**C.3. PORT DIRECTOR'S REPORT**

Documents:

[PORT DIRECTORS REPORT 09 27 2022.PDF](#)

**D. RECESS INTO EXECUTIVE SESSION**

**D.1. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

**Section 551.071 - Consultation with Attorney**

- a. Other Legal Issues Raised by Legal Counsel

**Section 551.074 – Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including Without Limitation the Port Director

**Section 551.072 – Real Estate**

- a. Deliberate the Purchase, Exchange, Lease or Value of Property on Galveston and Pelican Island
- o Royal Caribbean / Carnival Cruise Lines / Disney Cruise Lines / Sun Time Watersports LLC.

**Section 551.087 – Economic Development Negotiation**

- a. Discuss or Deliberate the Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**E. RECONVENE REGULAR MONTHLY MEETING**

- E.1. Discuss And Consider Action, If Any, On Specific Matters Discussed In Executive Session Which Were Listed On The Agenda In Sufficient Detail To Provide Notice To The Public As Required By The Texas Open Meetings Act**

**F. BUSINESS ITEMS**

**F.1. Consider And Approve CFO Report - Consent Agenda**

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[CFO REPORT 09 27 2022.PDF](#)  
[A.PDF](#)  
[B.PDF](#)

[C.PDF](#)  
[D.PDF](#)  
[E.PDF](#)  
[F.PDF](#)  
[G.PDF](#)  
[H.PDF](#)

- F.2. Discuss And Consider Request For Qualifications For Professional Audit Services And Selection Of Professional Audit Services Firm To Perform The Audit Of Financial Statements Of The Board Of Trustees Of The Galveston Wharves, The Federal Single Source Audit, The State Single Source Audit, The Annual Comprehensive Financial Report (ACFR), And The Annual Defined Benefit Pension Plan Audit Beginning With The Year Ending December 31, 2022 Through 2024 And Contains Option For Two One Year Extensions**

Documents:

[F2.PDF](#)

- F.3. Discuss And Consider For Approval The 2023 Tariff Rates For Dockage, Wharfage, Security Surcharges, And Associated Fees To Take Effect On January 1, 2023**

Documents:

[F3.PDF](#)

- F.4. Discuss And Approve Acceptance Of The 2022 Port Security Grant Award**

Documents:

[F4.PDF](#)

- F.5. Consider And Approve A Resolution Of The Board Of Trustees Of The Galveston Wharves Determining That The Construction Manager At Risk Method Provides The Best Value For The Cruise Terminal 25 Jubilee Improvements Project**

Documents:

[F5.PDF](#)

- F.6. Consider And Approve Construction Contract Between The Board Of Trustees Of The Galveston Wharves And Adelte Ports & Maritime S.L.U. For The Design, Fabrication, And Installation Of A Passenger Boarding Bridge At Cruise Terminal 25 At A Cost Not To Exceed \$2,976,000.00**

Documents:

[F6.PDF](#)

- F.7. Consider And Approve Fourth Amendment To The Master Services Agreement Between The Board Of Trustees Of The Galveston Wharves And Jacobs Engineering Group, Inc. For Engineering Services For Cruise Terminal 25 Jubilee Mooring And Berthing Improvements At A Cost Not To Exceed An Additional \$410,267.00**

Documents:

[F7.PDF](#)

- F.8. Consider And Approve Professional Services Agreement Between The Board Of Trustees Of The Galveston Wharves And Bermello Ajamil & Partners, Inc. For Architectural And Engineering Services For Cruise Terminal 25 Jubilee Improvements At A Cost Not To Exceed An Additional \$2,170,717.00**

Documents:

[F8.PDF](#)

- F.9. Consider And Approve Expenditures On Initial Infrastructure Improvements Necessary For The Cruise Terminal 25 Jubilee Improvements Project At An Amount Not-To-Exceed \$500,000 And Delegate The Authority To The Port Director To Enter Into Agreements Necessary To Complete The Improvements**

Documents:

[F9.PDF](#)

- F.10. Discuss And Consider First Amendment To Operating Agreement With Disney Cruise Line, A U.K. Company**

Documents:

[F10.PDF](#)

#### **G. COMMENTS FROM THE BOARD OF TRUSTEES**

Pursuant to Texas Government Code Section 551.0415, Trustees may report on any of the following items:

1. Expressions of thanks, gratitude, and condolences
2. Information regarding holiday schedules
3. Honorary or salutary recognition of a public official, public employee, or other citizen
4. Reminders regarding Galveston Wharves events
5. Reminders regarding community events
6. Health and safety announcements

#### **H. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

##### **I. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS

AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on or before 4:00 p.m. Friday, September 23, 2022.**

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**Rodger Rees, Port Director/CEO**