

Board of Trustees of the Galveston  
Wharves  
REGULAR MONTHLY MEETING  
Tuesday, August 30, 2022 9:30 a.m.  
Port of Galveston  
123 Rosenberg Avenue, 8th Floor  
Galveston, TX 77550

BOARD OF TRUSTEES  
Chairman Harry D. Maxwell, Jr.  
Vice Chair Todd P. Sullivan  
Trustee/Mayor Craig Brown  
Trustee Sheila S. Lidstone  
Trustee E.L. "Ted" O'Rourke  
Trustee Jeff Patterson  
Trustee Victor Pierson  
Rodger Rees, Port Director/CEO  
Anthony P. Brown, Port Attorney

NOTICE OF MEETING

The Regular Monthly Meeting is open to the public.

Members of the public may participate in the meeting in the following ways:

1. Watch the meeting at the following online at:  
<https://www.portofgalveston.com/68/watch-meetings-online>
2. Submit public comment in advance of the meeting. Comments can be submitted to:  
<https://www.portofgalveston.com/formcenter/public-comment-form-2/public-comment-form-2>
3. Attend the meeting in person at the above address.

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**A. CALL TO ORDER**

- A.1. **Roll Call**
- A.2. **Declaration Of Quorum**
- A.3. **Pledge Of Allegiance**
- A.4. **DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**

**B. PRESENTATIONS AND ANNOUNCEMENTS**

Present Certificates - End of Summer Intern Program

**C. GENERAL BUSINESS**

**C.1. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

Documents:

[MINUTES OF JULY 26 2022.PDF](#)

**C.2. COMMENTS FROM THE PUBLIC**

The Public will be permitted to submit public comments electronically. Comments can be submitted to:

[HTTPS://WWW.PORTOFGALVESTON.COM/FORMCENTER/PUBLIC-COMMENT-FORM-2/PUBLIC-COMMENT-FORM-36](https://www.portofgalveston.com/formcenter/public-comment-form-2/public-comment-form-2)

**C.3. PORT DIRECTOR'S REPORT**

Documents:

**D. RECESS INTO EXECUTIVE SESSION**

**D.1. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

**Section 551.071 - Consultation with Attorney**

- a. No. 14-05, *Santa Fe Discount Cruise Parking, LLC, et al v. Board of Trustees of the Galveston Wharves* – Update on pending litigation before the Federal Maritime Commission with remaining Defendant Sylvia Robledo
- b. Other Legal Issues Raised by Legal Counsel

**Section 551.074 – Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including Without Limitation the Port Director

**Section 551.072 – Real Estate**

- a. Deliberate the Purchase, Exchange, Lease or Value of Property on Galveston and Pelican Island

**Section 551.087 – Economic Development Negotiation**

- a. Discuss or Deliberate the Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**E. RECONVENE REGULAR MONTHLY MEETING**

- E.1. **Discuss And Consider Action, If Any, On Specific Matters Discussed In Executive Session Which Were Listed On The Agenda In Sufficient Detail To Provide Notice To The Public As Required By The Texas Open Meetings Act**

**F. BUSINESS ITEMS**

**F.1. Consider And Approve CFO Report - Consent Agenda**

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[A.PDF](#)  
[B.PDF](#)  
[C.PDF](#)  
[D.PDF](#)  
[E.PDF](#)  
[F.PDF](#)  
[G.PDF](#)  
[H.PDF](#)

- F.2. Discuss And Consider Issuing A Request For Qualifications For Professional Audit Services To Perform The Audit Of Financial Statements Of The Board Of Trustees Of The Galveston Wharves, The Federal Single Source Audit, The State Single Source Audit, The Annual Comprehensive Financial Report (ACFR), And The Annual Defined Benefit Pension Plan Audit For The Year Ending December 31, 2022**

Documents:

[F2.PDF](#)

- F.3. Consider And Approve Contract Between The Board Of Trustees Of The Galveston Wharves And AAR Incorporated For Lot D Building Demolition At A Cost Not To Exceed \$69,800.00**

Documents:

[F3.PDF](#)

- F.4. Consider And Approve Agreement With Bermello Ajamil And Partners, Inc. For Preliminary Engineering And Architecture Services For Carnival Jubilee Cruise Terminal Improvements At A Cost Not To Exceed \$60,000.00**

Documents:

[F4.PDF](#)

- F.5. Discuss And Consider Approval Of Purchase Of EV Charging Stations**

Documents:

[F5.PDF](#)

- F.6. Discuss And Consider Approval Of Purchase Of Revenue Control Equipment For Pier 12 And New Premium Lot**

Documents:

[F6.PDF](#)

- F.7. Discuss And Consider Approval Of Property Lease At 1201 Harborside**

Documents:

[F7.PDF](#)

- F.8. Consider And Approve First Amendment To The Callan Marine Dredging Contract To Provide Emergency Services During The 2022 Hurricane Season**

Documents:

[F8.PDF](#)

**F.9. Discuss Pier 21 Lay Up Of Vessels**

Documents:

[F9.PDF](#)

**F.10. Discuss Pier 19 New Dock And Obtaining Funding**

Documents:

[F10.PDF](#)

**F.11. Discuss Future Grain Elevator Options**

Documents:

[F11.PDF](#)

**F.12. Discuss Options For A Port Of Call**

Documents:

[F12.PDF](#)

**F.13. Consider And Approve Amendment To Master Services Agreement Between The Board Of Trustees Of The Galveston Wharves And Jacobs Engineering Group, Inc. For Additional Preliminary Engineering Services For Carnival Jubilee Improvements At An Amount Not To Exceed And An Additional \$40,000.00**

Documents:

[F13.PDF](#)

**G. COMMENTS FROM THE BOARD OF TRUSTEES**

Pursuant to Texas Government Code Section 551.0415, Trustees may report on any of the following items:

1. Expressions of thanks, gratitude, and condolences
2. Information regarding holiday schedules
3. Honorary or salutary recognition of a public official, public employee, or other citizen
4. Reminders regarding Galveston Wharves events
5. Reminders regarding community events
6. Health and safety announcements

**H. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

**I. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS.

AS USED IN THIS NOTICE, THE TERM "EXECUTIVE SESSION" MEANS A "CLOSED MEETING" AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on or before 4:00 p.m. Friday, August 26, 2022.**

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**Rodger Rees, Port Director/CEO**

**PLEASE NOTE:  
IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH  
DISABILITIES ACT (ADA). PERSONS IN NEED OF A SPECIAL ACCOMMODATION  
TO PARTICIPATE IN THIS PROCEEDING SHALL. WITHIN THREE (3) DAYS PRIOR  
TO ANY PROCEEDING. CONTACT THE PORT'S OFFICE, 123 ROSENBERG,  
GALVESTON, TEXAS 77550 (409-765-9321).**