

Notice of Meeting
BOARD OF TRUSTEES OF THE GALVESTON WHARVES
WORKSHOP

Tuesday, June 25, 2019 8:45 a.m.
Room 204 - City Hall
823 Rosenberg Avenue, Galveston, TX 77550

BOARD OF TRUSTEES

Chairman E. L. "Ted" O'Rourke
Vice Chairman Albert P. Shannon
Trustee Elizabeth Beeton
Trustee Richard D. DeVries
Trustee Harry D. Maxwell, Jr.
Trustee Todd P. Sullivan
Trustee/Mayor James D. Yarbrough
Rodger Rees, Port Director/CEO
Anthony P. Brown, Port Attorney

WORKSHOP AGENDA

A. CALL TO ORDER

A.1. Roll Call

A.2. Declaration Of Quorum

B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE

C. GENERAL BUSINESS

C.1. PRESENTATIONS AND ANNOUNCEMENTS

**C.1.a. Acknowledgement Of Appreciation To COL Lars N. Zetterstrom
District Engineer And Commanding Officer U.S. Army Corps Of
Engineers Galveston District**

C.1.b. Introduce Port Of Galveston Interns

C.1.c. PORT DIRECTOR'S REPORT

Documents:

[PORT DIRECTORS REPORT.PDF](#)

**D. DISCUSSION OF BUSINESS ITEMS LISTED ON AGENDA FOR JUNE 25, 2019
REGULAR MONTHLY MEETING**

**D.1. Discuss And Consider Acceptance Of The Galveston Wharves (Port) And The
Galveston Port Facilities Corporation (GPFC) Consolidated Financial Audit,
Comprehensive Annual Financial Report (CAFR), And The Federal Single
Audit Report - Mark**

**D.2. Discuss And Consider Acceptance Of The 2018 Audited Galveston Wharves
Pension Plan Annual Financial Report For Year Ending December 31, 2018 -
Mark**

- D.3. **Discuss And Consider Change Order To The Agreed On Fees For The 2018 Financial Audit Performend By RSM US, LLC - Mark**
- D.4. **Discuss And Consider Second Amendment To The Professional Services Agreement For Cruise Terminal No. 1 Circulation Improvements Dated April 27, 2015 Between The Board Of Trustees And AECOM Technical Services, Inc. To Increase The Amount Payable Under The Agreement By \$62, 914.00 For Total Sum Not To Exceed \$274, 574.00 - Jeff**
- D.5. **Discuss Design Agreement And The Cost Sharing Agreement For The Galveston Harbor Channel Extension Project - Brett**
- D.6. **Discuss Cruise Passenger Parking - Chairman O'Rourke**
- D.7. **Discuss Previously Approved Check Registers - Chairman O'Rourke**
- D.8. **Discuss Credit Card Policy - Mayor/Trustee Yarbrough / Chairman O'Rourke**
- D.9. **Discuss Proposed Amendments To The Travel And Expense Reimbursement Policy Of The Board Of Trustees - Laura**
- D.10. **List And Discuss All Contracts With Octagon - Trustee/Mayor Yarbrough / Chairman O'Rourke**
- D.11. **Discuss City Of Galveston IDC Funding Issues - Mayor/Trustee Yarbrough / Chairman O'Rourke**
- D.12. **Discussion On Finance Committee Meetings Regarding Changing Committee Meetings Back To Monthly Meetings - Chairman O'Rourke**
- D.13. **Discuss Previous Approved Expense Paid From The Port's Operating Account In Mid-December, 2018 - Trustee/Mayor Yarbrough - Chairman O'Rourke**
- D.14. **Discuss Relocating The Regular Monthly Board Meetings From City Hall To The Port Of Galveston Offices And Report On Cost Associated With The Move - Port Staff**
- D.15. **Discussion On The Pros And Cons Of Dissolving The Galveston Port Facilities Corpoation - Trustee Beeton / Chairman O'Rourke**
- D.16. **Discuss Board Submission Of Agenda Items- Port Director**
- D.17. **Discuss CICF Royal Caribbean Luncheon October 28, 2019 - Chairman O'Rourke**
- E. **ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

Section 551.071 - Consultation with Attorney

- a. Legal Issues Relating to Pending Audit

Section 551.074 - Personnel

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including Without Limitation the Port Director

Section 551.087 - Economic Development Negotiation

- a. Discuss and Deliberate the Regarding Commercial or Financial Information

Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the offer of a Financial or Other Incentive to such a Business Prospect

b. Channel Extension Project U.S. Army Corps of Engineers

ADJOURNMENT OF EXECUTIVE SESSION

F. RECONVENE WORKSHOP

G. COMMENTS FROM THE BOARD OF TRUSTEES

H. ADJOURNMENT

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

4:00 p.m. Friday, June 21, 2019

Rodger Rees, Port Director/CEO

NOTE:

Members of the City Council may be attending and participating in discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.