

**Notice of Meeting  
Board of Trustees of the Galveston  
Wharves  
Regular Monthly Meeting  
Tuesday, June 22, 2021  
Port of Galveston  
123 Rosenberg Avenue, 8th Floor  
Galveston, TX 77550**

**BOARD OF TRUSTEES  
Chairman Albert P. Shannon  
Vice Chairman Elizabeth Beeton  
Trustee/Mayor Craig Brown  
Trustee Harry D. Maxwell, Jr.  
Trustee E.L. "Ted" O'Rourke  
Trustee Jeff Patterson  
Trustee Todd P. Sullivan  
Rodger Rees, Port Director/CEO  
Anthony P. Brown, Port Attorney**

### **NOTICE OF MEETING**

One or more members of the Board of Trustees of the Galveston Wharves may attend the Regular Monthly Meeting scheduled at 10:00 a.m. on June 22, 2021 at the Port of Galveston, 123 Rosenberg, Galveston Texas 77550, by video-conference or in person.

The Regular Monthly Meeting is open to the public. Seating is limited due to COVID. To reserve a seat, please call 409.765.9321 press #4.

This meeting is also live streamed on the Port of Galveston website.

#### **A. CALL TO ORDER**

A.1. **Roll Call**

A.2. **Declaration Of Quorum**

A.3. **Pledge Of Allegiance**

#### **B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**

#### **C. GENERAL BUSINESS**

##### **C.1. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

Documents:

[MINUTES REGULAR MONTHLY MEETING 05 25 2021.PDF](#)  
[MINUTES JOINT MEETING 05 27 2021.PDF](#)

##### **C.2. PRESENTATIONS AND ANNOUNCEMENTS**

- Resolution of Appreciation to Dr. Ben Raimer UTMB
- Resolution of Appreciation to Dr. Keiser UTMB
- Presentation by Henry Freudenburg - Henry Freudenburg Insurance Agency, Inc.
- Presentation by Pilot LNG

##### **C.3. PORT DIRECTOR'S REPORT**

Documents:

**C.4. COMMENTS FROM THE PUBLIC**

The Public will be permitted to submit public comments electronically. Comments can be submitted

to: [HTTPS://WWW.PORTOFGALVESTON.COM/FORMCENTER/PUBLIC-COMMENT-FORM-2/PUBLIC-COMMENT-FORM-36](https://www.portofgalveston.com/formcenter/public-comment-form-2/public-comment-form-36)

**D. RECESS INTO EXECUTIVE SESSION**

**D.1. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

**Section 551.071 - Consultation with Attorney**

- a. Deliberate Pending legal issues Raised by Legal Counsel
- b. Discuss Parking Lot Litigation

**Section 551.072 - Real Estate**

- a. Deliberate the Purchase, Exchange, Lease or Value of Property on Galveston and Pelican Island, Including Without Limitation the Shearn Moody Plaza Lease

**Section 551.074 - Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, without Limitation the Port Director

**Section 551.087 - Economic Development Negotiation**

- a. Discuss or Deliberate the Regarding of Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberated the offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**E. RECONVENE REGULAR MONTHLY MEETING**

**F. BUSINESS ITEMS**

**F.1. Consider And Approve CFO Report - Consent Agenda**

- o Consider Board and Staff Expense Reports (a.)
- o Consider Financial Statements (b.)
- o Accept Port Investments Report (c.)
- o Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)

- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[CFO REPORT.PDF](#)  
[A.PDF](#)  
[B.PDF](#)  
[C.PDF](#)  
[D.PDF](#)  
[E.PDF](#)  
[F.PDF](#)  
[G.PDF](#)  
[H.PDF](#)

**F.2. Discuss And Consider Revisions To The Board Management Policy**

Documents:

[F2.PDF](#)

**F.3. Discuss And Consider A Resolution Of The Board Of Trustees Of The Galveston Wharves Of The City Of Galveston Requesting The Approval To Issue An Unsolicited Credit Facility Proposed By PNC Bank For The Use Of Refinance Series 2011 Revenue Bonds, Series 2014 Revenue Notes And A Non-Revolving Line Of Credit / Commercial Paper Program To Be Used For Improvements At Cruise Terminal 3 And Other Capital Improvements Projects, And To Authorize The Port Director/CEO, With Advice And Assistance From Legal Counsel, To Execute Other Documents That May Be Reasonably Required To Effectuate The Proposed Credit Facility**

Documents:

[F3.PDF](#)

**F.4. Discuss And Consider Financial Letter Sent From The City To The Port Director**

Documents:

[F4.PDF](#)

**F.5. Discuss And Consider Dash Board And Reports (Real Time Or Near Real Time Information) For Board Members And Further NetSuite Implementations**

Documents:

[F5.PDF](#)

**F.6. Discuss And Consider Board Communication And Record Requests**

Documents:

[F6.PDF](#)

- F.7. Consider And Approve Professional Services Agreement Between The Board Of Trustees Of The Galveston Wharves And Tolunay-Wong Engineers, Inc. For Construction Materials Engineering And Testing Services Needed For Port Construction Projects At An Amount Not To Exceed \$200,242**

Documents:

[F7.PDF](#)

- F.8. Consider And Approve Second Amendment To The Professional Services Agreement Between The Board Of Trustees Of The Galveston Wharves And Freese And Nichols, Inc. For Construction Phased Engineering Services Needed For Cruise Terminal 3 Utilities, Cruise Terminal 3 Roadways And Drainage, And The East End Cruise Corridor At An Additional Amount Not To Exceed \$227,668**

Documents:

[F8.PDF](#)

- F.9. Consider And Approve Professional Services Agreement Between The Board Of Trustees Of The Galveston Wharves And Transystems Corporation For Engineering Services For Cruise Terminal 3 Parking Lots At An Amount Not To Exceed \$592,475**

Documents:

[F9.PDF](#)

- F.10. Discuss And Consider Proposed Health, Safety & Environmental Policy Of The Board Of Trustees Of The Galveston Wharves**

Documents:

[F10.PDF](#)

- F.11. Discuss And Consider Purchase And Sale Agreement On 3.1 Acres Of Land For Future Expansion Of The Port Of Galveston**

Documents:

[F.11.PDF](#)

- F.12. Discuss And Consider Partial Settlement Of Parking Lot Litigation**

Documents:

[F12.PDF](#)

- F.13. Discuss And Consider Contract Between Board Of Trustees Of The Galveston Wharves And Port Director/CEO**

Documents:

[F13.PDF](#)

## **G. COMMENTS FROM THE BOARD OF TRUSTEES**

Pursuant to Texas Government Code Section 551.0415, Trustees may report on any of the following items:

1. Expressions of thanks, gratitude, and condolences
2. Information regarding holiday schedules
3. Honorary or salutary recognition of a public official, public employee, or other citizen
4. Reminders regarding Galveston Wharves events
5. Reminders regarding community events
6. Health and safety announcements

## **H. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

### **I. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on or before 4:55 p.m. Thursday, June 17, 2021.**

**Rodger Rees, Port Director/CEO**

### **PLEASE NOTE:**

**IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE PORT'S OFFICE, 123 ROSENBERG, GALVESTON, TEXAS 77550 (409-765-3921).**